

**Newtown Youth and Family Services
Minutes of Board of Directors Meeting
May 18, 2015 – 7:00 PM
15 Berkshire Rd. Sandy Hook, CT**

Members Present: Don Ramsey, Ashley Mele, Sheilah Krasnickas, Steve Meeker, Mel Kawakami, Jim Wallace, Karen White, Rosalie Newman, Tom Murtha, David Moseman, Kristin Connors, Kathy McCleary, Rick Child. Jesse Rosenschein and Susan Giglio

Members Not Present: Mackenzie Page, Gavin Arneth and Leonard Penna (Newtown PD)

Staff Members Present: Candice Bohr

1. Call to Order

The meeting was called to order at 7:02 PM by Jesse Rosenschein.

a) Roll Call- The roll of the Board of Directors was taken by signing in and a quorum was established.

b) Approval of April Minutes – With the change of wording for the waitlist the minutes are approved. Tom Murtha made a motion to approve the minutes as written. The motion was seconded by Rick Child and passed unanimously.

2. Chairwoman's Report

a) If anyone is interested in an Executive Board Member position please let Jesse know by June first. If you already have a Executive Board position please let Jesse know if you are interested in keeping your position.

3. Executive Director's Report

a) Building

1. We are looking for other possible building opportunities. Many of the buildings we have looked at in Newtown have had wet land issues.

2. We are applying for our own mortgage

3. We are still combining our agency with Kevin's Community Center

4. Looking into the building next door and to see if we could build up.

5. We are writing a grant with Kevin's Community Center – Due in June

4. Finance and Treasurer's Report

a) We are in a good place financially. We have not touched the credit line in 4 years.

b) Budget was reviewed and a few changes were made along with clarifying questions. With the correction on the DOJ grant money the budget was voted on. A motion was made by Jesse Rosenchein to approve the budget as written. The Budget was accepted and passed unanimously. .

5. Personnel Committee

a) We are getting reviews on employees

6. Fundraising Committee

a) Breakfast will be September 29, 2015 at Rock Ridge. We found a speaker, Rick Hoyt.

7. Strategic Planning

a) No Report

8. PQI

a) Went over scores of clients. Percentages are above the benchmark but we are not getting the return rate.

b) We are discussing getting tablets for clients to take the survey.

c) 77/400 clients responded to the survey

d) We cannot email the surveys so we are looking at other options for people to take the survey

9. Nominating

a) We are a full board.

10. Old Business

No report

11. New Business

a) Jesse signed and updated the operation policies

b) Looking to get Seniors more involved and do another independent living day in the fall.

c) Our new website will be launched soon!

12. Adjournment

The meeting was adjourned at 7:28 pm.

Sheilah Krasnickas made a motion to adjourn. The motion was seconded by Kristen Connors and passed unanimously.

The next meeting will be held at the Newtown Youth and Family Services Agency on June 22, 2015 at 6:30pm.

Respectfully submitted by,

Ashley Mele, Secretary